

Public Document Pack

CLIMATE, BIODIVERSITY & PLANNING COMMITTEE MEETING OF THE WITNEY TOWN COUNCIL

Held on Tuesday, 23 April 2024

At 6.00 pm in the Virtual Meeting Room via Zoom

Present:

Councillor A Bailey (Chair)

Councillors:	R Smith J Aitman J Robertshaw	S Simpson D Temple
Officers:	Derek Mackenzie Claire Green	Senior Administrative Officer & Committee Clerk Administration Support - Planning & Stronger Communities
Others:	None	

P216 APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor O Collins.

P217 DECLARATIONS OF INTEREST

There were no declarations of interest from Members or officers.

P218 PUBLIC PARTICIPATION

There was no public participation.

P219 PLANNING APPLICATIONS

The Committee received and considered a schedule of planning applications from West Oxfordshire District Council.

Resolved:

That, the comments, as per the attached schedule be forwarded to West Oxfordshire District Council.

P220 **NOTICE OF PLANNING APPEAL DECISION - KINGSMEAD, 51 WOODLANDS ROAD, WITNEY**

The Committee received and considered correspondence concerning the appeal decision APP/D3125/D/24/3337152 for Kingsmead, 51 Woodstock Road, Witney.

Resolved:

That, the appeal decision be noted.

P221 **APPLICATION FOR VARIATION TO PREMISES LICENCE W/24/00356/PRMMV 9-11 HIGH STREET, WITNEY**

The Committee noted the Application for Minor Variation from Co-op, 9-11 High Street, Witney under the Licencing Act 2003.

Members had no objections to the application.

Resolved:

That, a no objection response be forwarded to the licencing team at West Oxfordshire District Council.

P222 **OXFORD TRAFFIC FILTERS**

Cllr R Smith provided Members with a verbal explanation of the proposal received from the Coalition for Healthy Streets and Active Travel (CoHSAT) asking for help in the facilitation of an event to present to residents of the town the details of the Oxford Traffic Filter scheme due to be trialled from Autumn 2024.

Following the resolution at the meeting of the Council on 15 April 2024 for the Climate, Biodiversity & Planning Committee to make the arrangements for the event, Members discussed the options in respect of the venue in which to host the event.

There were reservations as this would not be a Town Council event. Members wished it be clear that the scheme was that of Oxfordshire County Council and the importance for residents to be aware of this, some members therefore thought that hosting in a town council building such as the Corn Exchange may cause confusion whereas Burwell Hall would give a community feel to the presentation.

Members also discussed the potential attendance of such an event and would welcome as high attendance as possible. The Chair asked that Officers review available dates and venue options.

A member raised his lack of knowledge of the scheme and asked that further information be circulated by Officers.

Resolved:

1. That, further information be circulated by Officers to update Members on the scheme and,
2. That, Officers work with the Leader and Chair of the Climate, Biodiversity & Planning Committee to find a suitable date and venue.

The meeting closed at: 6.43 pm

Chair

Witney Town CouncilPlanning Minutes - 23rd April 2024

219

219- 1 WTC/053/24 Plot Ref :-24/00919/CND Type :- DISCHARGE
 Applicant Name :- . Date Received :- 16/04/2024
 Location :- 87 CORN STREET Date Returned :- 24/04/2024
 CORN STREET
 Proposal : Discharge of conditions 6 (landscaping), 10 (electric vehicle charging), 13 (details of accesses, driveways, car and cycle spaces), 15 (details of roads, driveways and footpaths) and 16 (refuse bin storage), of planning permission 20/03281/FUL (amending conditions previously discharged under 23/02353/CND)
 Observations : Witney Town Council has no objections regarding this application.

219- 2 WTC/054/24 Plot Ref :-24/00773/LBC Type :- LISTED BUI
 Applicant Name :- . Date Received :- 16/04/2024
 Location :- 74 WEST END Date Returned :- 24/04/2024
 WEST END
 Proposal : Alterations to refurbish existing house, including removal of existing chimney from single storey rear extension, repairs to windows and replacement front and rear doors together with internal changes to fireplace and restoration of flagstone flooring.
 Observations : Witney Town Council has no objections regarding this application.

219- 3 WTC/055/24 Plot Ref :-24/00790/HHD Type :- HOUSEHOLDE
 Applicant Name :- . Date Received :- 16/04/2024
 Location :- 15 WINFIELD ROAD Date Returned :- 24/04/2024
 WINFIELD ROAD
 Proposal : Erection of single storey rear extension with Ultraframe pre approved gable roof system with glazed sections.
 Observations : While Witney Town Council does not object to this application in terms of material concerns, it notes the loss of permeable drainage and would ask that mitigating measures are considered to help decrease the possibility of surface water flooding in this area, in accordance with policy EH7 of the West Oxfordshire Local Plan 2031.

219- 4 WTC/056/24 Plot Ref :-24/00798/HHD Type :- HOUSEHOLDE
 Applicant Name :- . Date Received :- 16/04/2024
 Location :- 24 DAVENPORT ROAD Date Returned :- 24/04/2024
 DAVENPORT ROAD
 Proposal : Thermal upgrade of existing detached property to include insulation to ground floor, external walls and roof, removal of existing chimneys and installation of Air Source Heat Pump and PV array together with the demolition and rebuild of single storey side/rear extension and construction of new front entrance porch.
 Observations : Witney Town Council welcome the thermal efficient and low-carbon

enhancements incorporated in this proposal. Witney Town Council have no objections to this application.

219- 5 WTC/057/24 Plot Ref :-24/00851/HHD Type :- HOUSEHOLDE
Applicant Name :- . Date Received :- 16/04/2024
Location :- 27 BROADWAY CLOSE Date Returned :- 24/04/2024
BROADWAY CLOSE
Proposal : Erection of a single storey rear extension

Observations : While Witney Town Council does not object to this application in terms of material concerns, it notes the loss of permeable drainage and would ask that mitigating measures are considered to help decrease the possibility of surface water flooding in this area, in accordance with policy EH7 of the West Oxfordshire Local Plan 2031.

The Meeting closed at : 18:43

Signed : _____ Chairman Date: _____

On behalf of :- Witney Town Council